



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JAMSHEDPUR CO-OPERATIVE COLLEGE
Name of the head of the Institution		Dr. V. K. Singh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06572228176
Mobile no.		9431753277
Registered Email		cooperativecollegejsr@gmail.com
Alternate Email		commercejcc@gmail.com
Address		CH Area, Sakchi, Bistupur
City/Town		Jamshedpur
State/UT		Jharkhand
Pincode		831001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Bhushan Kumar Singh
Phone no/Alternate Phone no.	06572228176
Mobile no.	9939903965
Registered Email	cooperativecollegejsr@gmail.com
Alternate Email	singh.drbhushan@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.cooperativecollegejsr.ac.in/aqar.aspx">http://www.cooperativecollegejsr.ac.in/aqar.aspx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	No

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.36	2016	25-May-2016	24-May-2021

<b>6. Date of Establishment of IQAC</b>	28-Jan-2019
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	22-Feb-2019 1	8
<a href="#">View File</a>		

<b>8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.</b>
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Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
Meetings of teachers were organized under IQAC for holding seminars and workshop involving teachers from local colleges and Universities in order to update students knowledge in the respective subjects and topics
The IQAC organized one day workshop for the teachers for motivating them to take up research projects and also to encourage them for writing research papers in order to improve their profile.
IQAC organized one day workshop in association with placement cell for inviting companies and career consultants for preparing the students to face interviews for career.
List of requirements for Laboratories and books have been submitted to the University office
College website has been redesigned and updated
<a href="#">View File</a>

<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Updation of College Website	College website updation is under progress
Proposal of purchase of equipment for Laboratories	List of equipment submitted to University office for the delivery of goods at the earliest
Proposal for purchase of books for Library	List of books submitted to University office for the fulfillment of the requirement at the earliest
Reformation of different Cells and Committees	Different Cells and Committees have been reformed for improvement of quality culture
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Feb-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution follows the curriculum and Academic calendar designed by the Kolhan University. The master routine is designed by the Routine Committee of the college under the chairmanship of the Principal. The master routine is followed by various departments of the college. The departments also design their Departmental routine specially for Post-Graduate sections. Each department has Permanent as well as Guest faculties for timely and proper running of classes. Teachers make the students to use different learning sources, give assignments, provide internal assessment for effective teaching-learning module. Different departments frequently arrange Symposium, Invited talks , Departmental Seminars etc. for better exposure and academic benefit of the students as well as faculties. Various departments also organize study tours and excursions for exposure of students to the off-campus environment. The College has Grievance redressal committee for collection and quick response

to any grievance related with the students. Different departments also arrange extra classes and doubt-solving classes for the students with special focus on the slow learners. The Teachers also mentor the students inside and outside the classroom. various topics are delivered with the help of IT-based teaching aids like projector, presentations, Videos and animations.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	100
MSc	Zoology	19
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The feedback from different stakeholders are collected by the feedback committee of the college, which is headed by the Principal. Format for collection of feedback is distributed among the various stakeholders which they fill up and submit back to the the feedback committee of the college. The committee then analyzes the feedback and take necessary steps for the redressal of the grievances if found.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons. and General	1220	Nill	1669
BCom	Hons. and General	700	Nill	1134
BSc	Hons. and General	720	Nill	938
MA	Arts	720	Nill	829
MCom	Commerce	300	Nill	688
MSc	Science	180	Nill	365
BSc	Information Technology	60	Nill	71
BCA	Computer Application	60	Nill	55
BBA	Business Administration	60	Nill	49
BEEd	Education	100	Nill	200

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4116	1882	3	0	19

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
25	20	82	1	1	0
<a href="#">View File of ICT Tools and resources</a>					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The classes run as per the routine and teachers take the attendance in each class to keep the record of absentees. The teachers talk with the students associated with them regularly to fill the gap between teacher and students and to remove any sort of hesitation between them. The teachers also arrange doubt-solving classes for the students. Regular career counselling of the students is also being done by the teachers. Teachers also talk with the parents to communicate the behaviour, approach and performance of the students in the department or college. Periodic meetings are conducted by the Principal with HODs to review the punctuality, regularity and performance of the students. The departmental seminars, study tours, invited talks etc are being arranged for better exposure and expression of talents of the students. The cultural programmes are also promoted by the teachers and college administration in which students take part actively. The Discipline committee and Anti-Ragging Committee are actively helping the students in the campus and also motivate the students about their rights and duties in the campus or as a student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5998	25	1:240

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	25	61	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons. and General6	6	05/11/2019	20/12/2019
BCom	Hons. and General6	6	05/11/2019	20/12/2019
BSc	Hons. and General6	6	05/11/2019	20/12/2019
MA	Arts	4	10/10/2019	04/12/2019
MSc	Science	4	10/10/2019	04/12/2019

MCom	Commerce	4	10/10/2019	04/12/2019
BSc	Information Technology	6	05/11/2020	06/01/2020
BCA	Computer Application	6	06/11/2019	06/01/2020
BBA	Business Administration	6	06/11/2019	06/01/2020
BEd	Education	4	03/10/2019	22/11/2019
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Various departments of the college regularly conduct internal assessment tests. The students are also given the credit marks for their attendance, performance in field trips and other co-curricular activities. The marks of the internal assessment of the students are incorporated into their final university examination marks.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College is a constituent unit of Kolhan University and follows the academic calendar and Examination schedule as per the rules and regulations of the University.

### 2.6 – Student Performance and Learning Outcomes

#### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cooperativecollegejsr.ac.in/pdf/COURSES%20OFFERED%202022.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	238	205	86
B.Sc	BSc	Science	115	99	86
B.Com	BCom	Commerce	452	406	90
B.Sc	BSc	Information Technology	14	14	100
BBA	BBA	Business Administration	10	10	100
BCA	BCA	Computer Application	7	7	100
B.Ed.	BEd	Education	101	101	100
M.Sc.	MSc	Science	88	81	92
MA	MA	Arts	468	458	98
M.Com	MCom	Commerce	252	243	96



## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://cooperativecollegejsr.ac.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	UGC	2.6	1.65

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swachh Vidyalaya Puraskar	Jamshedpur Co-operative College, Jamshedpur	East Singhbhum, Government of Jharkhand	13/12/2019	Secondary (Urban)

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Null	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	1	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Various Activities conducted on regular basis by NCC	College and NCC Unit	523	2280
Various Activities conducted on regular basis by NCC	College and NSS Unit	529	46
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swasht Diwas	NSS	Swasht Diwas for Females	12	42
Yoga Diwas	Jamshedpur Co-operative College, Jamshedpur	Yoga	40	76
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	On-the-Job training	JUSCO, TATA Steel, TATA Motors, NML Jamshedpur	28/11/2018	27/01/2019	60
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
0	Nil	0	2022

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51067	0	1380	0	52447	0
Reference Books	8325	0	0	0	8325	0
Journals	2560	0	0	0	2560	0
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	82	40	10	0	2	2	16	10	0
Added	0	0	0	0	0	0	0	0	0
Total	82	40	10	0	2	2	16	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
0	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.25	50000	0.5	40000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>For maintenance of physical and academic infrastructure the University provides the Contingency grant on a monthly basis. Apart from this, the college submits the demand with the list of requirements as per need to the University office. The University looks after the demand and provides the fund or the goods to the college.</p> <p><a href="https://cooperativecollegejsr.ac.in/#">https://cooperativecollegejsr.ac.in/#</a></p>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	e-kalyan	437	5749816
b) International	00	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	0	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
24	24	30

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Various Organizations	600	69	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	50	Under Graduate	BCA, BBA, B.Sc. IT, B. Ed	M.Ed Department Kolhan University, Arka Jain University, Jsr. Workers College, Kolhan University	MBA, MCA, M.Ed
2019	75	Under Graduate	BCA, BBA, B.Sc. IT, B. Ed	M.Ed Department Kolhan University, Arka Jain University, Jsr. Workers College, Kolhan University	MBA, MCA, M.Ed
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Inter-College Cricket Tournament	University	20
Badminton Boys and Girls Tournament	University	6
Kabaddi Tournament Boys and Girls	University	14
Athletics	University	18
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	Nil	Nil
2019	Nil	National	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is represented by Student Union, which is elected by student union general election. Apart from this, many student representatives are nominated as the student representatives in different Cells and Committees of the College. The students actively participate and put their positive efforts in functioning of these cells and Committees to improve the quality culture.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College administration includes the Principal, the two Bursars as in-charge of financial works, Examination Controller and deputy Examination Controller for smooth running of Exam schedules in the college, General office headed by the Head Assistant, HODs in different departments for better and

smooth functioning of academic system of different departments. The administration gets full support of teachers and staffs for maintaining the quality culture in the college. 2. During the Mega Placement Drive organised by MHRD, Govt of Jharkhand and hosted by our college, all the teachers and staffs along with some active students have worked together to execute each and every related task regarding the event, like Travel management, Hospitality management, student awareness and other related works. This has set a good example in which the whole college family took their responsibilities and executed such a great task with participative management in a systematic way.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of the students in different programs is done through online mode. Applications are invited from students who wants to take admission indifferent programs after receiving the application, a merit list is prepared following the reservation policy and then admission starts
Library, ICT and Physical Infrastructure / Instrumentation	Library facility is available for all students and faculty members of the college. In the library there is a large collection Text Books, Reference Books an Journals through which they can avail the library facility of the college. The total number of text books, reference books and journals in the library is 61952. There is proper approach road to different buildings in college campus. the classrooms are well equipped with fan and lights. The college has 4 well equipped Science laboratories an still trying to develop more facilities for the students.
Curriculum Development	The development and frequent changes in the Curriculum is being done by the Board of Studies at the University and those changes are implemented in the curriculum.
Teaching and Learning	In the teaching and learning process various methods are being adopted such as classroom teaching, access to econtents available in online mode, field and industrial visits as per the requirement of the programme.
Examination and Evaluation	The examinations are scheduled by the University and after the fair conduct of examination, evaluation work begins and the evaluators of the answer books are appointed by the University



Industry Interaction / Collaboration	The students of different programs go for excursions and industrial tour as per the requirement of the completion of the program in which he/she has taken admission
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The admission of the students in different programs is done through online mode. Applications are invited from students who wants to take admission indifferent programs after receiving the application, a merit list is prepared following the reservation policy and then admission starts
Examination	The students can fill up their examination forms through online mode during the time period declared by the University
Finance and Accounts	The finance and accounts section of the college also maintains all its records in digital form

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NA	NA	e-kalyan by Government of Jharkhand for SC, ST, OBC students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits of the various accounts of the College are done on regular and annual basis. Internal financial audits are conducted by the Auditors / Chartered Accountants empanelled and appointed by the Kolhan University, Chaibasa. The list and rate of fee is decided by the University.

The Auditors / Chartered Accountants from among the empanelled list are requested in writing by the College to visit and conduct the audit work. The work order is given to them as per the terms and conditions of the University. The Auditors / Chartered Accountants visit the College and conduct a perusal of the various accounts and give an initial direction to the accounts section of the College if any ground work is to be completed by them. After the ground work of the various accounts are completed, the internal financial audits is done. External financial audits are done under the direction of State Government which appoints Auditors Chartered Accountants from the AG Office, Ranchi. The list of Auditors / Chartered Accountants visiting a particular College for audit of accounts are communicated to the University and concerned Colleges and also about the likely date of visits of these Auditors / Chartered Accountants. These personnels visit the college and audit the various College accounts and submit their report one copy each to the College and the University. Efforts are made to comply with the objections pointed out and raised by the Auditors Chartered Accountants within stipulated period of time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college conducts regular meetings with the parents, as well as other educationists of the town and communicates them at the correct forum. The college invites suggestions from its Alumni members, ex-students and other stakeholders who provide with valuable suggestion time to time. The college receives their opinion and suggestions, if any, and tries to implement it for better outcome in the future. The college provides its information through the college website, newspapers, college magazines and its prospectus.

6.5.3 – Development programmes for support staff (at least three)

The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, orientation session is organized from time to time for the staff to improve their working system. Meetings with the staff and teachers by the Principal and IQAC helps in the effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are given encouragement to take up higher levels of research like Ph.D. and projects.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Develop the college into a Model College. 2. To equip the teachers with modern technologies of teaching and learning. 3. To incorporate more vocational oriented courses and to strengthen the placement opportunities for students. 4.To renovate the old building and add a few new wings to improve infrastructure. 5. To organize national and international seminars/conferences. 6. To make admission process online and thus make more transparent. 7. To transform the woody campus into a beautiful educational institute.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>Female foeticide</b>	<b>04/09/2019</b>	<b>04/09/2019</b>	<b>56</b>	<b>29</b>

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. College is planning to install solar system on the roof of Library building.

2. There is also a proposal of solar lanterns/street lights for fulfilling the 20 alternative energy in college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8
Physical facilities	Yes	48
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
World Environment Day	05/06/2019	A World Environment Day was celebrated on 5th June 2019. A seminar was organized on this day in which the students NCC Cadets and NSS volunteers participated. Various aspects of the environment was discussed as also how to make the environment clean and healthy and habitable for all kinds of organisms to live a life free from ailments.
Plantation program	19/07/2019	A plantation program was organized in the college campus in the presence of respected Principal of the college teachers, non-teaching staff and students along with the volunteers of NSS.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	21/08/2019	21/08/2019	50
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Proposal of solar plates and use of solar energy

Smoke free and plastic free zone inside the college campus

Plantation programmes

Car pool and Bike pool for lesser use of motor vehicles and promotion of use of bicycles, No-horn zones for reducing noise pollution at various places in the campus

Clean campus program were launched at intervals to make the campus clean and hygienic with the help of NCC cadets and NSS volunteers.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

1. The college having well organized NCC and NSS units, which work significantly well to join the students with social and national activities and provides a strong connection between the society and the college family. The NSS volunteers not only participated in national programmes but also they took part in international programmes. The NSS volunteer of the college participated in Youth exchange Programme held in China. The NSS volunteers took part in other significant activities like participation in National Camp in Guwahati, Clean River programme, Voter awareness programme, Swachh Bharat Abhiyan, Mountain-tracking, Swami Vivekanand Jayanti, Sardar Vallabh Bhai Patel Jayanti, Plantation programme and many other social activities throughout the year. 2. A Mega Placement Drive was arranged by MHRD, Govt of Jharkhand, which was hosted and executed by our college on 14th-15th December 2018. A total of 600 students participated and 69 got the placement in different companies. This was a great initiative by the government which was well executed by our college and become the only college in the state to execute successfully such Mega Placement Drive, among other colleges of the Jharkhand state.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cooperativecollegejsr.ac.in/>

**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is located in a tribal dominated area in Jharkhand and the most of the students come from lower or lower middle class families. The college is committed to provide quality education with all-round development of the students along with the motto of providing the students better exposure and opportunities to excel in curricular and co-curricular activities. Apart from this, in December 2018 the college has organised a Mega Placement Drive sponsored by MHRD, Government of Jharkhand, in which 69 students got placements in different sectors, which was a great initiative to provide the students of even regular courses to get an opportunity of placement. Apart from these all, teachers continuously talk with the students and make them aware about the subject as well as their career opportunities. The college is now looking forward to develop the laboratories to carry on the quality research works, automation of library and many more. The college already has well organised NSS and NCC units which carry on regular programme to connect the students commitment towards the interest of the society and the nation.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

We are planning for the upgradation of Science laboratories, automation of library with access of INFLIBNET, promotion of quality culture by regular monitoring of different Cells and Committees, NSS and NCC activities, development of green campus initiatives and measures. The college includes a vast area of subjects including different subjects of science, arts, commerce upto UG and PG level, BEd, Law, BBA, BCA and BSc IT. Despite of facing a huge problem of shortage of teachers and staffs and lack of autonomy, we are committed to put positive efforts for improvement of quality culture and academic standards in the college. Apart from these,the college has large playgrounds, therefore we are planning to improve the facilities for sports activities also. We are also planning to arrange the workshops, field work projects, seminars , symposium, invited talks etc in a regular and more frequent manner for better exposure of students, teachers and staffs.